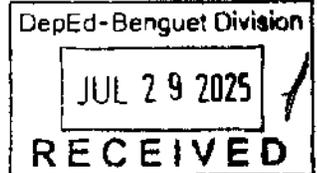




Republic of the Philippines
Department of Education
Schools Division of Benguet



July 29, 2025

DIVISION MEMORANDUM

No. 308 s, 2025

TO: Office of the Schools Division Superintendent
Curriculum Implementation Division
School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

SUBJECT: **Training-Workshop on the Development and Quality Assurance of Special Needs Education (SNEd) and Alternative Learning System (ALS)**

1. The Learning Resource Management Section (LRMS), in coordination with the Special Needs Education (SNEd) and Alternative Learning System (ALS) focal persons, will conduct a **Training-Workshop on the Development and Quality Assurance of SNEd and ALS Learning Resources**. The activity will be held at the **Prince Plaza Hotel, Baguio City**, and will be conducted in two phases:
 - **Phase 1 – Development Phase:** August 20–23, 2025
 - **Phase 2 – Quality Assurance Phase:** August 27–29, 2025
2. The primary objective of the training-workshop is to **build the capacity of teachers as resource developers** by enabling them to create, adapt, and contextualize learning materials that address the cognitive, emotional, and physical needs of SNEd and ALS learners.
3. Participants listed in Enclosure No. 1 shall be entitled to **Service Credits/Compensatory Overtime Credit (COC) for August 21 and 23, 2025**. All participants are required to bring their **laptops and extension cords** for use during workshop sessions.
4. **First meal provisions** are as follows:
 - For **Development Phase participants:** *PM Snacks* on August 20
 - For **Quality Assurance Phase participants:** *Breakfast* on August 27
5. **Travel and other related expenses** shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
6. This memorandum shall serve as the **Travel Authority** for all officially listed participants and members of the program management team.
7. Immediate and wide dissemination of this memorandum is requested for the information and compliance of all concerned.


ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director and Concurrent Officer-in-Charge
Office of the Schools Division Superintendent
Wangal, La Trinidad, Benguet


CID/CR/sddd



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ENCLOSURE 1:

Participants for the Development Phase -August 20-23, 2025

	Names	School/ District
SNED Developers - Elementary		
1	Jayrona L. Olsino	Loo ES, Buguias
2	Ivey A. Abuan	Sagandoy IS, Buguias
3	Amy Zyra Chiquino	Biomodol ES, Kabayan
4	Desiree Dale E. Ramirez	Kabayan Central IS, Kabayan
5	Liza Saguidek	EJES, Kibungan
6	Jennifer L. Cayat	Benguet SPED Center, La Trinidad
7	Sheena Merino- Ballawig	Puguis ES, La Trinidad
8	Bernadeth Orié	Cabitin ES, Mankayan
9	Janera S. Lansoan	Pacda ES, Mankayan
10	Chiennhy L. Ugay	Mating Mangosan ES, Sablan
11	Genevive B. Pugong	Sto Niño ES, Tublay
12	Ursula D. Compala	Ambongdolan ES, Tublay
13	Julita Tibangay	Kibungan CS, Kibungan
SNED Developers - Secondary		
14	Merolyn D. Cosme	Daklan NHS, Bokod
15	Maricel Padawag	Nawal IS, Bokod
16	Judith Diassan	Lepanto NHS, Mankayan
17	Edgar Tomino	AMPM NHS, Itogon I
18	Lorna Ligawen	Taba-ao IS, Kapangan
19	Ceasaria Adapang	Benguet NHS, La Trinidad
20	April Joy Alangdeo	Ampusongan NHS, Bakun
21	Jezebel T. Bandao	Tuba NHS, Tuba
22	Erlinda C. Quinuan	SDO- CID
ALS Developers		
23	Lenie Quinomis	Tuba
24	Myrtle Pasiwen	Tublay
25	Arlene Selec	La Trinidad
26	Rexie-Ann Sanil	Itogon II
27	Hilda De La Cruz	Atok
28	Nieves C. Atiw	Atok
29	Eleanor Dig-o	Tublay
30	Ruthie Cabangcala	Mankayan
31	Gina Alumit	Bokod
32	Hanni Compas	La Trinidad
33	Gio Vergara	Buguias
34	Norman Alberto	Itogon II
35	Alma Hungduan	Bakun
36	Allan Santiago	Kapangan
37	Sario Tibangay	Kapangan



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38	Chester Bolcio	Kibungan
39	Julien Faith Lambino	Mankayan
40	Meriam Cadiay	Tuba
Resource Speakers/ Program Management Team/ Inspectorate Team		
41	Sonia D. Dupagan	SDO-CID-LRMS
42	Remy N. Dum-ao	SDO-CID-ALS
43	Rodriguez L. Belino	SDO-CID-ALS
44	Rose N. Anapen	SDO-CID-ALS
45	Antionette D. Sacyang	SDO-CID-LRMS
46	Roxanne B. Mayomis	SDO-CID-LRMS

Participants for the Quality Assurance Phase -August 27-29, 2025

	Names	School/ District
SNED Quality Assurance Team/Evaluators		
1	Agnes B. Malinias	EJES, Kibungan
2	Regina D. Sarmiento	Puguis ES, La Trinidad
3	Remedios B. Lamsis	Benguet SPED Center, La Trinidad
4	Nancy Rosado	Beckel ES, La Trinidad
5	Carol Elis	Camp 6 ES, Tuba
6	Vicenta Danigos	Tuba NHS, Tuba
7	Concepcion Dayagan,	Lubo IS, Kibungan
8	Clair M. Balasin	Sagandoy IS, Buguias
9	Arcy Layugan	TSHI, Tublay
10	Erlinda C. Quinuan	SDO- CID
ALS Quality Assurance Team/Evaluators		
11	Eldie Pacio	Atok
12	Ramenton Sholin	Tublay
13	Sonny Semino	Itogon I
14	Eric Sabado	Mankayan
15	Jelina Runas	Tuba
16	Ramona Juan	Kapangan
17	Vandeck Ogas	Kapangan
18	Mary Ann Coyupan	Tuba
19	Edwin Jr. Pagoy	Kibungan
20	Merlyn Conchita O. de Guzman	SDO-CID
Resource Speakers/ Program Management Team/ Inspectorate Team		
21	Sonia D. Dupagan	SDO-CID-LRMS
22	Remy N. Dum-ao	SDO-CID-ALS
23	Rodriguez L. Belino	SDO-CID-ALS
24	Rose N. Anapen	SDO-CID-ALS
25	Antionette D. Sacyang	SDO-CID-LRMS
26	Roxanne B. Mayomis	SDO-CID-LRMS

